



ANIMAL LICENSING INSTRUCTIONS

IF YOU DO NOT OWN A DOG PLEASE DISREGARD THIS NOTICE

As mandated by Ordinance No. 2014-03, you must license your dogs' when they are six months of age or older and renew your animal's license annually. The registration year shall be from **January 1 through December 31**. Animal Licensing is to assist in quick and safe return of your beloved animal. Even the most responsible and loving pet owner can occasionally lose their family friends.

LICENSE FEES: \$5.00 per dog

Every owner that fails to register their animal prior to **February 1st, 2022** will be assessed a late penalty of \$25.00 per dog. Also a dog picked up for running at large without a city license is subject to a \$100.00 fine, \$20.00 daily boarding fee, and \$15.00 impoundment fee. So please take this time to license your family friend and help the City of Leoti to ensure that your animal gets a safe return home if caught running at large.

Dog tags assist the City of Leoti to return the animal to its rightful owner in a timely fashion. This will assist you as the owner in not having to pay extra boarding fees, as well.

LICENSING INSTRUCTIONS

- **New Licensing Requirement: PHOTO of your dog (s)**
*e-mail to: leotideputycityclerk@wbsnet.org or bring a printed copy
- Complete pet's name, color, breed, sex, date rabies vaccination expires, current rabies tag number, phone number and name of veterinary clinic
- To obtain a license, the rabies vaccination must be current at the time of licensing. Multiple year vaccinations are accepted
- Please present or mail this application, including proper fees, payable to:

**CITY OF LEOTI
P.O. BOX 7E
406 S. FOURTH
LEOTI, KS. 67861**

ADD \$1.25 CENTS POSTAGE & HANDLING TO HAVE YOUR TAG(S) MAILED BACK TO YOU.

Your license will be returned to the address indicated on the application. Please make sure the mailing address is correct.

RABIES VACCINATION:

Have your veterinarian sign or stamp the front of the following sheet, or provide the original rabies vaccination certificate. The original certificate will be returned to you. All rabies vaccination information will be verified. You can also have your veterinarian fax the rabies vaccination certificate directly to the City Hall at 620-375-2416 or email: leotideputycityclerk@wbsnet.org

QUESTIONS: Contact City Hall at 620-375-2341



CITY OF LEOTI

Council Meeting
1st & 3rd Monday – 6:30 p.m.

CITY OF LEOTI DOG LICENSE APPLICATION

Applicant's Name:	Email Address:
Physical Address:	Mailing Address:
City/State:	Zip:
Daytime Phone:	Alternate Phone:
Vet Clinic:	Vet's Phone #

	Animal #1	Animal #2	Animal #3	Animal #4
Name				
Color				
Markings				
Breed				
Age				
Male / Female				
Spayed / Neutered				
Rabies Vacc. Exp Date				
Rabies Tag #				